

交通部高速公路局  
各區養護工程分局交控系統閉路電視攝影機錄影資訊調閱注意事項  
Traffic control system Closed-Circuit Television(CCTV) access Notices for The  
Region Bureau Office, Freeway Bureau, MOTC

**Announced: Date2019-07-25**

**一、依據 According to**

交通部高速公路局依行政程序法第 46 條規定，受理人民申請調閱本局各區養護工程分局交控系統閉路電視攝影機（以下簡稱「CCTV」）錄影資訊，提供司法機關、其他公務機關、當事人及利害關係人等調閱需要，特訂定「交通部高速公路局各區養護工程分局交控系統閉路電視攝影機錄影資訊調閱注意事項」（以下簡稱「本注意事項」）。

According to Administrative Procedure Law Article 46, Freeway Bureau, MOTC enacted 「Traffic control system Closed-Circuit Television access Notices for The Region Bureau Office, Freeway Bureau, MOTC」 (hereinafter referred to as the Notices) to accept people's applications for access to the closed-circuit television camera video information of the traffic control (hereinafter referred to as "CCTV") system of each district's maintenance project branch, and providing Judiciary, public offices, parties, and interested parties.

**二、定義 Definition**

(一)本注意事項所指 CCTV 錄影資訊，係指各區養護工程分局交控系統收錄轄區主線、匝道及連絡道路之錄影資訊，提供調閱相關 CCTV 位置、畫面，可參考「高速公路局 1968」網站（<https://1968.freeway.gov.tw/>）

-即時路況-即時影像。

The CCTV video information in this notice refers to the video information of the mainstream lanes, ramps and contact roads of the districts under the control system of the region bureau of each district. The locations of the CCTV screen are provided on the website of the Freeway Bureau (<https://1968.freeway.gov.tw/>) .

(二)本局 CCTV 設置密度約 2 公里一具，未全段設置，係供監視行車路況，無法提供車牌辨識使用，錄影畫面樣貌可參考本注意事項五、提供調閱錄影資訊畫面範例。

CCTVs are set` by 2 kilometers, only for surveille driving condition, cannot recognize license plates.

### 三、錄影資訊調閱原則 Application principle

(一)提供調閱錄影資訊為利用既有 CCTV 監視交通路況之行車畫面，錄影系統有效保存期限為錄影當日起 15 日。

The effective retention period of the video system is 15 days from the date of the video.

(二)為維護用路人隱私，除申請單位司法機關與公務機關須正式來函，依來文請求處理外，當事人及利害關係人須提供報案紀錄證明並填寫申請表。

In order to protect privacy of road users in addition to the public authorities, the applicant must provide proof and fill out the application form.

(三)調閱內容僅供當時交通狀況參考，並不得為營利、徵信使用，申請單位除因公務需要外，不得對外公開或違反法律規範之使用。

The content of the review is only for reference to the traffic conditions at that time, and may not be used for profit or credit. The application unit shall not disclose or violate the legal norms except for official business needs.

(四)各區養護工程分局對管理錄影資訊及辦理調閱業務人員，應注意管制並遵守刑法妨害秘密罪章及個人資料保護法之規定。

The region bureaus shall pay attention to the relative laws and regulations, and observance of the provisions of the criminal law nuisance secret crime and personal data protection law for the management of video information and handling of business personnel.

#### 四、辦理調閱錄影資訊注意事項 Application Notices

(一)申請者可自本局全球資訊網站(<https://www.freeway.gov.tw>)-便民服務-檔案下載-人民申請表單專區-「交控系統閉路電視攝影機錄影資訊調閱注意事項」，下載並填製申請表（格式如附件一），逕寄該轄區養護工程分局辦理。

Applicants can download forms from the website (<https://www.freeway.gov.tw>) > Convenience Services > File Download > Application Form Area > "Notes on the CCTV Video Recording Information of the Traffic Control System" Fill in the application form (in the format of

Annex 1) and send it to the region bureau.

- (二) 轄區養護工程分局受理申請案件，應自收受申請書起 7 日內為准駁，必要時得延長之，其延長期間不得逾 7 日，並依下列各款規定將審查結果以書面通知申請者（復函格式範樣如附件二、三）包括：

The region bureau should decide to accept or not within 7 days from the receipt of the application, and the deadline may be extended if necessary. The extension period shall not exceed 7 days, and the applicant shall be notified in writing of the results of the review in accordance with the following provisions. The format of the letter is as shown in Annex II)

- 1、經核准調閱者應載明領取調閱錄影資訊之日期、時間及地點。

Approved reviewers should indicate the date, time and place of receiving the video information.

- 2、經同意付予錄影資訊應附收費標準。

Approved applications of video information should be charged.

- 3、駁回申請者，應敘明理由。

If the application is dismissed, the reasons shall be stated.

- (三) 經轄區養護工程分局通知領取調閱光碟時間及製作工本費（每片容量 4.7GDVD 光碟工本費 100 元，依此類推）後，申請者可依通知時間派員至該轄區養護工程分局繳交工本費，並憑收據領取調閱資訊光碟，如需郵寄時，請先寄交工本費及郵資到該轄區養護工程分局，經確認無誤後寄交。

After notified CD receiving time and production cost, (100 yuan per piece of 4.7G DVD disc cost, etc.) the applicant may attend to the region bureau to pay the fees and receive the information CD. If the applicant needs to receive by mail, please send the cost of postage, and the region bureau should send it after confirming the count.

(四) 申請者領取光碟後，如無法讀取或錄影時間、地點不符申請需求時，可於 3 日內通知轄區養護工程分局免費更換 1 次，如仍無法讀取或與申請時間地點不符時，申請者可攜帶該光碟及相關文件，親臨轄區養護工程分局處理。

After the applicant receives the CD-ROM, if it is unable to read or the time and location does not fit the application requirements, the applicant can notify the region bureau to change it for free one time within 3 days. If it is still unable to read or does not match the application time and place, the applicant can carry the CD and related documents to the region bureau.

(五) 各區養護工程分局承辦單位，應確實查證申請表各欄資料之正確性，相關紀錄應分類設置專卷列管，並製作備份光碟，俾供查考。

The region bureau shall verify the correctness of the information in each column of the application form. Relevant records shall be classified into special volumes and produced backup discs for inspection.

五、提供調閱錄影資訊畫面範例 **Example for providing access video information**  
**picture**



99.07.06\_15:29\_國1\_8 KM\_設在南向側 CCTV 畫面  
99.07.06\_15:29 National Road No. 1 1\_8 KM south CCTV picture

附件一

交通部高速公路局

(FREEWAY BUREAU, MOTC)

\_\_\_區養護工程分局交控系統閉路電視攝影機錄影資訊調閱申請表

\_\_\_Region bureau Traffic control system Closed-Circuit Television(CCTV)  
access application form

申請者 applicant	申請日期 Date of Application	年 月 日 year month day		
	申請單位名稱 Name of application unit			
	聯絡人姓名 Contact person name		聯絡人職稱 Contact person title	
	聯絡電話 phone number		聯絡人手機 Mobile Phone number	
	聯絡E-Mail EMail		聯絡傳真機 fax number	
調閱錄影 Read the video	日期 / 時段 Date / time	___年___月___日___時___分 ~ ___年___月___日___時___分 Year Month Day Time ~ Year Month Day Time		
	地點:(請填寫國道編號及閉路電視攝影機里程) location:( Please fill in freeway number and Traffic control system Closed-Circuit Television(CCTV) mileage (閉路電視攝影機里程)			

	用途說明： Description of use
證明文件 certified documents	<div> <input type="checkbox"/> ____年__月__日報案紀錄____份 Year Month Day Time            Report record         </div> <div> <input type="checkbox"/> 授權書及身分證件影本____份            authority and Identity document         </div> <div> <input type="checkbox"/> 其他證明文件_____影本____份            Other supporting documents         </div> <div> <input type="checkbox"/> </div>
其他事項 something else	